

# ANNUAL 20 REPORT 23

FINANCIAL YEAR  
1ST OCTOBER 2022 - 30TH SEPTEMBER 2023







21	31
22	32
13	23
24	34
35	
46	
57	
68	
79	
80	40

# CONTENTS

UCDVO's Vision, Mission and Values.....	2
Strategic Objectives.....	3
Manager's Welcome.....	5
Volunteer Programme.....	7
Global Citizenship Education (GCE) activities across UCD .....	16
Quality and Standards of Best Practice .....	19
Trustees Report and Financial Statements.....	20
Trustees' Report .....	21
Independent Auditor's Report .....	27
Statement of Financial Activities.....	29
Statement of Financial Position.....	30
Notes to the Financial Statements.....	31



# VISION

Our vision is of a vibrant, global community working together for a fair and sustainable world.



# MISSION

In collaboration with UCD and partners, we create opportunities for transformative learning and responsible volunteering.

# CORE VALUES

## SOLIDARITY

We work with others in a spirit of mutual respect, collaboration, openness and inclusion.

## COMPASSION

We practice kindness, we care for ourselves, for others and for the planet.

## COLLABORATION

By working in a spirit of mutual respect and understanding of each other's cultural identities, our volunteers and the host communities with whom they work can together alleviate some of the causes of disadvantage in the world.

## INTEGRITY

We are trustworthy and honest in our relationships and in how we work.

## ACCOUNTABILITY

We hold ourselves accountable to each other and to all our stakeholders.

## LEARNING

We believe that every encounter is a creative opportunity for learning and can guide us to become better global citizens.



# STRATEGIC OBJECTIVES

## 2022 - 2027

### 1

**A vibrant space in UCD for volunteering, collaboration and learning.**

#### Outcome 1:

Innovative and ethical models of volunteering

#### Outcome 2:

Inclusive and accessible range of volunteering opportunities connecting the local to the global

#### Outcome 3:

Diverse portfolio of national and international partnerships and collaborations.

### 2

**A community of active and responsible global citizens.**

#### Outcome 1:

Extensive range of opportunities for engagement and action on global citizenship that expands UCDVO's reach and audience.

#### Outcome 2:

Staff and faculty participating in global citizenship education courses in UCD that enhance student engagement with the UN Sustainable Development Goals.

#### Outcome 3:

New campaigning and advocacy initiatives to put GCE and volunteering learning into action.

### 3

**A sustainable, effective and networked organisation**

#### Outcome 1:

UCDVO is effectively integrated into UCD to make best use of systems, capacities and networks.

#### Outcome 2:

UCDVO has greater visibility across UCD and the GCE/ international volunteering sector

#### Outcome 3:

Diverse and consistent funding and support base.



# MANAGER'S WELCOME

HILARY MINCH





# MANAGER'S WELCOME

## HILARY MINCH

2023 was a year of building back. After two years of adapting programmes to the restrictions of the Covid-19 pandemic, UCDVO's volunteer and global citizenship programme returned to in-person participation. Further, 2023 marked the first year of implementation of UCDVO's strategic plan, *Inspiring Global Citizens*, after the plan's development and finalisation in 2022.

There were 43 participants in the volunteer programme comprising UCD students, staff/faculty and graduates. Volunteers travelled and worked overseas with our long-standing partners in Uganda, Tanzania and India as a part of the volunteer programme. Unfortunately UCDVO had to cancel travel to India due to visa problems, resulting in 16 students being unable to travel overseas for that aspect of the programme. This was deeply disappointing for all involved, including our volunteers and India-based partners. Funds were distributed to our partners and projects adapted so that vital programmes could still be delivered to local communities.

Overall, UCDVO engaged with over 580 members of the UCD community - this engagement ranged across a range of education activities, including the UCDVO Film Series, the UCD Global Experience Summit, the UCD Festival, our evening courses, and volunteer programme. This is a significant and welcome increase in engagement compared to previous years, which were directly impacted by Covid-19 restrictions.

Despite the challenges, the overall quality and focus of our programme has been strengthened by the implementation of the new strategic plan and by the return to in-person participation.

*Inspiring Global Citizens* provides a framework for increased engagement across the UCD Community. The number of attendees and levels of engagement increased across all UCDVO events and programmes, indicating that we, as an organisation, are moving in the right direction regarding our strategic plan and overall goal.

Thank you to everyone involved in UCDVO in 2023 – to the board of trustees, volunteers, staff, colleagues in UCD and our donors. Your generous contribution enabled us to support our partners vital health, education and livelihoods programmes in Uganda, Tanzania and India.



**Hilary Minch**  
Manager





# VOLUNTEER PROGRAMME 2023

# PARTNERS AND VOLUNTEERING PROJECTS 2023



## Health Projects

1. **Nurture Africa Health Centre**  
Nansana, Uganda
2. **Holy Union Sisters**  
Dar es Salaam, Tanzania



## Vocational / Livelihoods Projects

1. **Nurture Africa Health Centre**  
Nansana, Uganda



## Adapted / Online Projects

1. **Ferrando Speech & Hearing Centre**  
Meghalaya, India
2. **Assam Don Bosco University**  
Assam, India

60 children attended the 3-week disability and rehabilitation camp at Nurture Africa's Health Centre as part of the rehabilitation programme



92+ beneficiaries attended a range of educational, cultural and sustainability programmes and events in the local communities as part of Assam Don Bosco's Community Development Project



## Highlights from the Volunteer Programme 2023



40 children participated in the Ferrando Centre rehabilitation camp (with online support and collaboration from UCDVO volunteers)



40 guardians (of children attending Nurture Africa's rehabilitation camp) and vocational students received basic business training as part of Nurture Africa's vocational training and livelihoods programme

120 children attended the 4-week rehabilitation camp at the Holy Union Sisters' Matumaini Centre





# 1

## Health Projects

### Nurture Africa Health Centre | Nansana, Uganda

#### About

Nurture Africa's long-standing partnership with UCDVO began in 2015. Nurture Africa is an Irish founded organisation based in Nansana, Uganda, founded in 2003. The primary focus of the organisation is working with vulnerable children and their families who are living with or have been impacted by HIV & AIDS. Nurture Africa provides primary health care services, education programmes, youth training programmes, child protection and a sustainable livelihoods programme.

#### Overall project objective:

To run a three-week camp for children and their families with disabilities to facilitate their participation in the community and prevent worsening health conditions.

#### Participants:

12 UCDVO volunteers (including one physiotherapy clinical tutor); 36 children with disabilities and their guardians (ranging from 6 months to 1 years); Nurture Africa staff.

#### Main Outcomes:

The volunteers, alongside Nurture Africa physiotherapists, facilitated a rehabilitation and disability camp for up to 60 children and their guardians/caregivers. The camp ran across three weeks, with 20 children and their guardians attending each week and provided to 60 children and their guardians/caregivers. All children who attended the camp were assessed by Nurture Africa's on-site physios on arrival, and supported by UCD physio students and clinical tutor throughout the camp.

Based on the assessments, UCDVO volunteers and Nurture Africa physios facilitated the provision of vital equipment for children with disabilities to promote positioning and prevent deterioration. Providing equipment was also integral to promoting function and participation within the children's local communities. Education was provided to the guardians on how to maintain equipment.

Throughout the rehabilitation camp, the volunteers facilitated play and music therapy, a cooking demonstration, and several workshops in nutrition, physiotherapy approaches, family planning, disability awareness, and hand hygiene to both the children and guardians participating in the camp.

Outside of the 3-week camp, outreach activities were carried out. Volunteers conducted home visits to families in the local community who are linked to the Nurture Africa disability service, in order to learn more about the context of local families and the inaccessibility issues many face in attending the Nurture Africa Centre and rehabilitation camp.

# 2

## Health Projects

### Holy Union Sisters, Matumaini Centre | Dar es Salaam, Tanzania

#### About

The Matumaini Centre runs a day-care centre for children with disabilities, and their parents/guardians. The centre was founded in 2010 by members of the Holy Union Sisters, and currently there are over 1,000 children registered there. Up to 200 children, between the ages of 5 and 12 years, attend each day. The centre provides services to children with a range of disabilities, including cerebral palsy, microcephaly and a range of other genetic, physical and intellectual disabilities.

#### Overall project objective:

This was the pilot year of the UCDVO – Matumaini Centre partnership. While the initial pilot project was scheduled for 2020, this was postponed due to the Covid-19 pandemic. The focus of this year's pilot was on needs assessment, the running of a rehabilitation camp for children registered at the centre, and planning for future capacity-building in the areas of nutrition and physiotherapy.

#### Participants:

10 volunteers, including two nutrition and physiotherapy clinical tutors; Matumaini Centre staff; children with disabilities and their families.

#### Main Outcomes:

UCDVO volunteers supported Matumaini Centre staff in running a 4-week rehabilitation programme for children with disabilities. The programme saw 120 attendees in total, as up to 30 children attended the camp per week.

Throughout the rehabilitation programme, equipment assessments were carried out, and a list of all equipment needs compiled, for each child in attendance. These assessments allowed for templates of equipment to be drawn up, and for a pathway for the provision equipment (such as corner chairs and wheelchairs). Providing equipment to the children attending the Matumaini Centre is integral to ensuring their health does not deteriorate, and to increasing their participation in home and community life.

UCDVO volunteers supported the centre in other ways too; for example, the database of Matumaini service-users was organised and updated, and home visits to children and families who are no longer in attendance of the Matumaini Centre were conducted. These visits provide an understanding of the local context in which these families live, and the barriers many face in accessing the centre.

Learning and knowledge exchange opportunities were another important aspect of the project also. A Ugandan physiotherapist and previous staff member of Nurture Africa Health Centre, travelled to Matumaini Centre to assist local staff and UCDVO clinical tutors and volunteers in drawing up templates and plans for providing equipment.

DISABILITY IS NOT  
IN ABILITY







# 1

## Vocational Training & Livelihoods

### Nurture Africa Vocational Training Centre & Sustainable Livelihoods Project | Nansana, Uganda

#### About

While UCDVO's partnership with Nurture Africa initially began with Nurture Africa's Health Centre, the partnership expanded to Nurture Africa's Sustainable Livelihoods programme and Vocational Training Centre in 2019.

The Sustainable Livelihoods programme aims to provide guardians of children attending the rehabilitation camp at Nurture Africa's Health Centre with economic empowerment and micro-loans to enable them to start and/or maintain their own business.

The Vocational Training Centre provides free education to 140 students per year. The centre was established in 2013 as a safe haven for Ugandan youth and to provide them with the opportunity to gain a recognised qualification in an area that may increase their access to employment and participation in society.

#### Overall project objective:

The overall objective of this project was twofold: to deliver business training to 40 guardians of children who partake in the rehabilitation camp, enabling them to start and develop an income generating activity by providing them with new skills and knowledge.

And secondly, for UCDVO volunteers to support and facilitate classes in the areas of IT and Business, so as to increase the skills and knowledge of those students enrolled in courses at the Vocational Training Centre.

#### Participants:

Five UCDVO volunteers (including one team coordinator), Nurture Africa staff and students of the Vocational Training Centre.

#### Main Outcomes:

UCDVO volunteers supported Nurture Africa staff in facilitating livelihoods training for up to 40 guardians of children involved in the Nurture Africa Health Rehabilitation Camp across four weeks, with 10 participants per week. This training focused on basic business training, whereby UCDVO volunteers facilitated modules in book-keeping, how to write a business plan, enhancing economic empowerment, and financial skills.

UCDVO volunteers also supported students of Nurture Africa's Vocational Training Centre, all of whom were first-year students in the areas of hairdressing, catering, carpentry, and tailoring. UCDVO volunteers facilitated classes in IT and Business skills. This programme, whereby UCDVO students worked alongside Nurture Africa Vocational students, allowed for both groups to share experiences in the areas of culture and development education.





## India Projects

Sixteen UCDVO volunteers were intended to travel to our overseas partners - Assam Don Bosco University, and Ferrando Speech and Hearing Centre - in North-East India in the summer of 2023. Unfortunately, shortly before the planned departure date, UCDVO made the difficult decision to cancel travel to India as visas were not issued to the volunteers.

As a result, the projects had to be adapted greatly as UCDVO volunteers were no longer able to participate as planned. However, projects were adapted and funds raised donated were given to the partners and used for the purpose for which they were intended, in accordance with UCDVO’s policy and the [Guidelines for Charitable Organisations Fundraising from the Public](#). Outlined below are details of the adapted projects.

# 1

## Assam Don Bosco University | Guwahati, India

### About

Assam Don Bosco University (ADBU) is a long-term partner of UCDVO. Since 2024, UCDVO volunteers, usually UCD social science students, have worked alongside Masters of Social Work students from ADBU to facilitate joint volunteering projects in community development in the local villages and communities surrounding ADBU.

### Overall project objective:

While the 10 volunteers (including two team coordinators) were unable to travel to Assam Don Bosco University to engage in community development projects as initially planned, the funds raised were still put towards a range of programmes, and relevant material costs, directed at communities in the locality. These programmes were delivered by colleagues and students from Assam Don Bosco University.

### Main Outcomes:

A range of community development programmes were delivered in the villages surrounding Don Bosco University, by colleagues and students from the Masters in Social Work. Most of the activities took place in July 2023 in a small village called Medhikuchi.

Some activities included:

- » A Women’s Education Workshop and Programme on career guidance for adolescents in Medhikuchi Village, with 47 participants in attendance.
- » Tuition classes in Mathematics, Science, Social sciences, and English were held for young students in the Community Medhikuchi Village (15 children in attendance)
- » A workshop on Taiwanese Culture was held in Medhikuchi Village, with 30 attendees, to promote cultural exchange and celebrate diversity
- » A ‘Green Library’ was held to promote environmental consciousness, education, and sustainable practices in the community



## 2

### India Projects

#### Ferrando Speech and Hearing Centre | Shillong, India

##### About

The Ferrando Speech and Hearing Centre is another long-term partner of UCDVO, working together since 2014.

The centre provides specialist care for the prevention and reduction of the effects of preventable hearing impairment in young children through early identification, intervention, and pre-school education.

The Ferrando Centre has worked in collaboration with UCD's School of Public Health, Physiotherapy and Sports Science, with UCDVO facilitating the sending of physiotherapy student volunteers to support the running of a child paediatric and rehabilitation project for children and guardians attending Ferrando's Speech and Hearing day-centre.

##### Overall project objective:

Initial plans would have seen 5 UCDVO physio volunteers and one physio clinical tutor travel in the summer of 2023 to Ferrando Speech and Hearing Centre to support local staff in running a day-centre and rehabilitation programme for children with speech and hearing impairments.

However, due to visa issues, UCDVO volunteers were unable to travel, and subsequently the programme was postponed. All funds raised by UCDVO volunteers were given to support Ferrando Speech and Hearing Centre in their work.

##### Main Outcomes:

The Ferrando Centre ran a rehabilitation programme for the local community (including 40 children) between October and December 2023. The programme was also adapted to include a virtual volunteering element, as UCD physiotherapy students, supported by colleagues in the UCD School of Public Health, Physiotherapy and Sports Science, supported and engaged with the programme online, rather than in-person.



# IMPACT OF THE VOLUNTEER PROGRAMME ON VOLUNTEERS

UCDVO's objective is for the UCD Community to have a deeper understanding of the challenges facing humanity worldwide and the determination and self-belief to tackle the issues underlying global poverty and inequality. The volunteer programme has a transformative impact on many of the volunteers, with consistently high numbers reporting positively on their journey to becoming active global citizens.

“

"I have a strong knowledge about global development, including the connection between the issues in my local community and global community"

FEBRUARY 2023

32% →

strongly agreed/agreed

AUGUST 2023

76%

strongly agreed/agreed

"I can identify practical ways to take action."

58% →

strongly agreed/agreed

80%

strongly agreed/agreed

"I have strong awareness and knowledge of the UN Sustainable Development Goals"

50% →

strongly agreed/agreed

95%

strongly agreed/agreed

"I have the right knowledge to take action for a better world."

38.7% →

strongly agreed/agreed

81%

strongly agreed/agreed

"I have a good understanding of ethical and responsible international volunteering."

46.9% →

strongly agreed/agreed

90.5%

strongly agreed/agreed



In the endline survey, respondents were also asked open-ended questions of how participating in the volunteering and global citizenship programme has influenced their attitude or behaviour, their learning, and their development as a person. The wide breadth of responses was very engaging.

**Can you give an example of how participating in the volunteering and global citizenship programme has influenced your attitude or behaviour?**

.....  
It has greatly influenced my attitude towards development in the world and how unequal this has been and continues to be, especially now with attention turning to climate action and the responsibility of states in combatting this...

.....  
I am more open minded to new cultures - I now understand that there are many different ways of doing something. I love listening to African music and trying new foods. I am more accepting of people and have learned not to judge/dismiss people.

.....  
It has made me so much more aware of where I am sourcing my information from and how there is more than the single story.

.....  
opened my eyes to how different people live and how privileged and fortunate we are in western world, and should do our best to share resources and knowledge to bridge the healthcare gap


**What do you think you have learned while taking part in the UCDVO programme? How have you developed as a person?**

.....  
I have learnt so much while taking part in the programme. I have learnt so much about Uganda and it's amazing culture and people. I feel that I have developed as a person greatly. I am improved my physiotherapy skills and feel like I have a much better world view. I have gained a deep insight into live for people far less privileged than myself and have learnt so much from them. I have met so many amazing people and feel really inspired to raise awareness and hopefully travel back to Uganda someday in the near future.

.....  
A great deal of personal growth both as a person and character but also my outlook on issues both at home and abroad. The UCDVO programme gives you a greater appreciation of social justice, what it is, and how it manifests itself around us.

.....  
I think it has improved my confidence and opened my awareness to challenges being faced in different parts of the world that I would normally not be exposed to.





# GLOBAL CITIZENSHIP EDUCATION ACTIVITIES ACROSS UCD

In addition to the year-long volunteering programme, UCDVO also runs a series of wider global citizenship education activities and events, aimed at the UCD community.

Some of the main highlights of UCDVO's global citizenship programmes in 2022-23 include:



## UCDVO's Evening Courses

(Be the Change and Skills in Development Education)

**40**

people participated

**85%**

of respondents from both courses reported improved knowledge, understanding and skills.







## UCDVO's Film Series 2023

200

people from the UCD Community attended UCDVO's Film Series 2023

85%

of respondents rated the Film Series as 'excellent'.

80%

strongly agreed with the statement "since attending the UCDVO Film Series I have explored further some of the topics raised in the series".

## Global Experience Summit

In 2023, UCDVO re-imagined its Annual Forum, and instead hosted a Global Experience Summit in collaboration with colleagues in UCD Global.

A total of 160 attendees participated in this two-day event, to explore the diverse range of global engagement opportunities for students, faculty, staff and alumni in UCD, while also discussing the role of higher education in developing active global citizens.



Hear from students, staff and faculty who attended the recent UCD Global Experience Summit and shared their perspectives on what a global experience means within Higher Education.







## International Volunteer Day

In December 2022, UCDVO hosted an Alumni event to mark the UN International Volunteer Day 2022 with guest speaker from UCDVO's partner SWL – WWHI New Delhi, Dr Sunita Kaistha. Sunita was visiting UCD to receive an honorary doctorate from UCD for her lifetime contribution to international development.



## UCDVO Student Society

UCDVO's Student Society met regularly during the year and ran several activities across campus to promote active citizenship and responsible volunteering. It was a relatively challenging year for the society as, due to suspension of in-person programmes and events as a result of Covid-19 restrictions, none of the committee members had previously participated in UCDVO's volunteering or global citizenship education programmes.

Despite the changes in the traditional makeup of the committee, the society continued to have a very busy and successful year, working on raising awareness of UCDVO's work and of sustainable development across campus, with the goal of reaching a wider UCD Community.



## UCD Festival Mandala Workshop

UCDVO held a mandala workshop as part of the UCD Festival in June with land artist Mayumi Nakabayashi. The event welcomed UCDVO alumni and members of the UCD community to co-create a mandala using seasonal flowers, leaves and other natural ingredients that reflected UCDVO's values and individual experiences of volunteering and active citizenship. Over 75 members of the UCD community, including UCDVO alumni, visited the workshop.



## Stories of Change

UCDVO commissioned a Stories of Change exhibition to share the long-term transformative impact of volunteering and global citizenship education on a sample of some of the 1,850 alumni who have participated in UCDVO's volunteer programme since 2003. The exhibition profiled eight alumni who took part in the programme between 2004 to 2022. The exhibition was published in the UCD alumni magazine, UCD Connections. The Stories of Change exhibition was launched at the Global Experience Summit and was also exhibited at the UCD Global Lounge on Belfield campus.

It is available on [ucdvo.org](https://ucdvo.org)





# QUALITY AND STANDARDS OF BEST PRACTICE

UCDVO is committed to the highest level of international standards and recognises its responsibility to partner organisations, volunteers, donors and host communities

UCDVO ensures best practice and standards across all volunteer programmes and global citizenship events held in UCD and overseas. In holding ourselves accountable to ourselves, our partners, volunteers, donors and host communities, UCDVO is a member organisation of both IDEA (Irish Development Education Association) and Comhlámh, two Irish development organisations that work to strengthen development education in Ireland, by supporting Volunteer Sending Agencies and other organisations in their work, and by highlighting the vital role development education plays in achieving an equal, just and sustainable future.

UCDVO is a signatory to IDEA's and Comhlámh's codes of good practice, and annually completes self-assessments, reflecting on our capacity to hold development education and practice in the centre of our work. To date, UCDVO has completed three self-assessments under the IDEA Code of Good Practice for Development Education (December 2020, April 2021 and July 2022).

UCDVO is also a signatory of Comhlámh's Code of Good Practice for Sending Agencies, and thus, is committed to the implementation of the Code's 5 values that underpin the work of international volunteering programmes: Solidarity; Respect; Social Justice; Ecological Sustainability and Integrity.

UCDVO supports the Dóchas (the Irish Association of Non-Governmental Development Organisation) Code of Conduct on Images and Messaging. In 2023, Dóchas launched a new Guide on Ethical Communications.

Each of the codes ensures that UCDVO continues to promote development education, social justice, critical thinking, and active global citizenship throughout its programmes.







# TRUSTEES' REPORT AND FINANCIAL STATEMENTS

1. TRUSTEES' REPORT

2. INDEPENDENT AUDITOR'S REPORT

3. STATEMENT OF FINANCIAL ACTIVITIES

4. STATEMENT OF FINANCIAL POSITION

5. NOTES TO THE FINANCIAL STATEMENTS

## TRUSTEES' REPORT

The Trustees present their annual report and the audited financial statements of UCDVO for the financial year ended 30 September 2023. The financial statements have been prepared based on the accounting policies set out in the Accounting Policies Section.

### Who we are

University College Dublin Volunteers Overseas (UCDVO) was established in 2003 by the late Fr. Tony Coote, in response to a desire among UCD students to engage in voluntary work overseas. UCDVO is an unincorporated society of University College Dublin (UCD) embedded within the UCD structure, sitting within the UCD Global Office under the Global Relations and Partnerships team. It has been a registered charity since 26th February 2004. The charity operates in adherence to the Constitution adopted by the Board on 9th October 2012.

UCDVO is a charity registered with the Charities Regulator, registered charity no: 20055776 and has been granted tax exemption by the Revenue Commissioners in Ireland, registered charitable taxation no: CHY 15856.

### Reference and Administration

#### Address:

UCD Global  
Gerard Manley Hopkins Centre  
University College Dublin  
Belfield  
Dublin 4.

#### Our Advisers:

Auditors:  
HSM Chartered Accountants  
13 Sussex Street  
Dun Laoghaire  
Co. Dublin

#### Bankers:

AIB  
UCD Branch  
Belfield  
Dublin 4

### Key Management Personnel

#### Board members

The Board members serving during the year were as follows:

- » James O'Brien, Chair (co-opted 14/11/21)
- » Dr Helen O'Connell, Deputy Chair (elected on 26/11/19)
- » Ian Harding, Treasurer (elected 24/11/20)
- » Rachel Cosgrove, Secretary (elected 30/11/2022)
- » Dr Sunita Kaistha (co-opted 14/12/21)
- » Dr Jacob Eisenberg (elected 24/11/20)
- » Paul Cahill (elected 30/11/2022)
- » Rory Wasylyk (elected 24/11/21)
- » Ananya Ramesh (Student Society Auditor)
- » Dr Brona Fullen (elected on 26/11/19)
- » Dr Ellen Regan (elected 30/11/22)

#### Manager

- » Hilary Minch

#### Staff

- » Zoe Liston | Programme Coordinator
- » Grace O'Hara | Programme Assistant

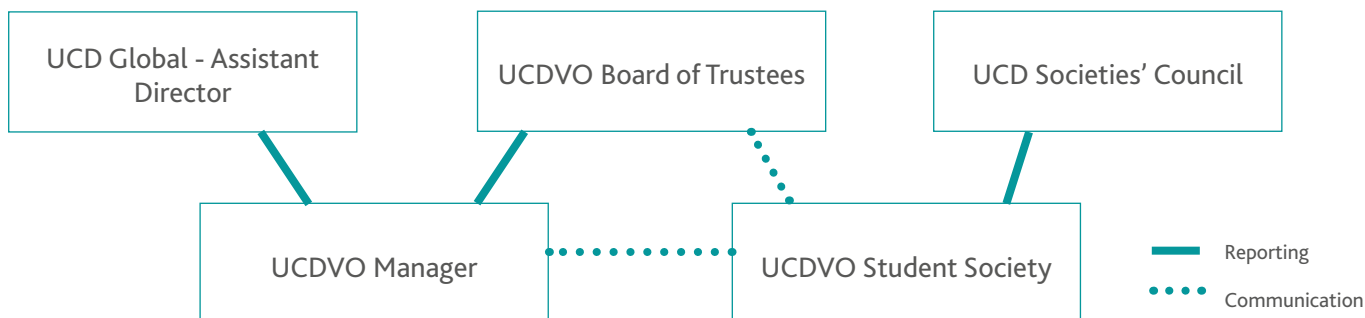


## OBJECTIVES AND ACTIVITIES

The Main Object for which UCDVO is established is to relieve poverty in the developing world, through development projects funded by and worked on by students in UCD who, with locals, will carry out voluntary work overseas.

UCDVO's Vision is for the UCD Community to have an in-depth understanding of the challenges facing humanity worldwide, and the determination and commitment to tackling issues underlying global poverty and inequality.

UCDVO's Mission is to provide the UCD Community with opportunities to engage in international volunteering and development education activities, which are designed in partnership with local communities and in line with international development frameworks.



## STRUCTURE, GOVERNANCE AND MANAGEMENT

UCDVO is an unincorporated society embedded within the University College Dublin structure, sitting within UCD Global under the Global Relations and Partnerships team. The charity is governed by a Board of Trustees who are responsible for providing the necessary oversight in terms of governance, financial prudence, project planning and strategy.

Day to day operations of the organisation are run by the Manager who reports to the Board and Assistant Director in UCD Global.

Two staff members report to the Manager: the Programme and Education Officer and the Programme Assistant. The Board and staff act in accordance with the Constitution agreed by the Board on 9th October 2012.

The UCDVO Student Society reports to the Board and to the UCD Societies Council.

### Composition of the Board

Under the Constitution, the Board must comprise of between nine and sixteen Trustees. The Board shall consist of UCD staff, UCD graduates and UCD students. Three Trustees shall be members of the UCDVO Student Society. The Auditor for the time being of the Student Society is deemed to be elected to one of the three seats. At least six seats on the Board are reserved for UCD staff and graduates. The Board has the power to nominate and co-opt up to three Trustees, including individuals who fall outside the UCD staff/graduate/student categorisation. The Manager must not be a member of the Board and attends Board meetings at the invitation of the Board only and does not have a vote.

Issues arising at any Board meeting are decided by a simple majority of the votes of all Trustees on the Board. Where there is an equal number of votes, the chairperson has a second or casting vote. In the year under review, there were eleven Trustees so this situation did not arise.

During the year 1st October 2022 - 30th September 2023, the Board met 10 times with an average attendance of 7.3 board members.

## Board Members

UCDVO's Board had 11 members for the year 2022-23

**James O'Brien, Chairperson** (co-opted 14/11/21)

**Dr. Helen O'Connell, Deputy Chairperson** (elected on 26/11/19)

**Rachel Cosgrove, Secretary** (elected 30/11/2022)

**Ian Harding** (elected 24/11/2020)

**Paul Cahill** (elected 20/12/2022)

**Dr Ellen Regan** (elected 30/11/22)

**Dr. Brona Fullen** (elected on 26/11/19)

**Dr. Jacob Eisenberg** (elected 24/11/20)

**Rory Wasyluk** (elected November 2021)

**Dr Sunita Kaistha** (co-opted December 2021)

**Ananya Ramesh** (Auditor of the UCDVO student society)

## Board Training and Induction

An induction and orientation is held for new Trustees and they are informed about the work of the organisation, the strategic plan and the responsibilities involved in being a charity trustee. An induction pack is provided. There is a budget for trustee training and each trustee is requested to attend at least one training event per annum. A log is maintained of attendance at training events.

## Board Elections/Appointments

Trustees (with the exception of the co-opted Trustees and the Auditor of the Student Society who is deemed to be elected) are elected at the AGM which is held in between November – early January every year. Student candidates must be current registered students.

Every member of the UCDVO Student Society, comprised of those undergraduate or postgraduate students enrolled as a UCDVO supporter, will be eligible to vote in the student elections.

Graduate candidates must be registered as graduates with UCD and staff candidates must either be current UCD staff or former UCD staff in receipt of a UCD pension. Every member of the UCDVO graduate and staff group, composed of those graduates and staff enrolled as a UCDVO supporter, will be eligible to vote in the graduate and staff election.

Graduates and staff with relevant skills and experience are particularly encouraged to stand for election and are approached following discussion at Board meetings about the required skills sought for the Board.

## Tenure of Board Members

Student Trustees serve a one-year term and are eligible for re-appointment provided that no student shall hold office for more than three consecutive one-year terms. All other Trustees serve a three-year term with a possible two-year extension after which there must be a break in Board membership for at least one year before that person can be considered for re-appointment.

No Trustee may serve for a continuous period longer than six years. In order to maintain a balance between continuity and renewal of expertise on the Board, one third of the Trustees (other than the student Trustees) must retire by rotation every year. The Trustees to retire by rotation are those who have been longest in office since their last appointment. Trustees retiring by rotation may seek re-election if eligible to do so.

## Committees of the Board

The Board may delegate such powers as it thinks fit to committees made up of Trustees.

During the year under review, there was one committee - the Finance Committee (chaired by Ian Harding).

The role of the Finance Committee is to monitor and review effective financial and risk management of UCDVO and to make recommendations to the Board thereon. The UCDVO Board is responsible for all material decisions on financial matters.



## Action Groups/Working Groups of the Board

The Board may establish Action Groups (also known as Working Groups), which may be wholly or partly composed of people who are not Trustees, for the purpose of considering and making recommendations to the Board on any matters referred to them. For the year under review, there were three working groups:

1. **UCDVO Student Society** - The Student Society facilitates and encourages student involvement in the work of UCDVO. It undertakes fundraising for, and raises the profile of the charity. Three members of the Society, including the Auditor, are elected to represent the Society on the Board and make representations on behalf of students to the Board.
2. **The Overseas Projects Working Group** - The Overseas Projects Working Group reviews UCDVO's partnerships and considers new partnership proposals. It develops programme agreements taking environmental impact, sustainability, and capacity building of local partners into account. It considers how data collection by UCDVO representatives travelling abroad or volunteering online can be improved to assist with monitoring and evaluation.
3. **The Governance and Policy Working Group** - The Governance and Policy Working Group assists with the implementation of the good governance policies for both the Board and the operational side of the charity. It is also tasked with reviewing existing policies and recommending new policies.

## Pay Policy for Senior Staff

The manager and staff of the charity are employees of UCD. The salaries are paid by UCD Global in accordance with agreed pay scales in UCD. No member of staff earned over €60,000 gross per annum. The Programme Assistant position is co-funded by UCD Global and Irish Aid and Concern Worldwide.

## Trustee Expenses

All Trustees give of their time freely and no Trustee received remuneration in the year. Trustees are entitled to reimbursement for vouched expenditure incurred in the performance of their duties.

## Conflict of Interest

UCDVO has a Conflict of Interest policy which was agreed by the Board on 11th June 2019. Trustees sign a Declaration of Nil Interests or a Statement of Interests at the start of each year. Any interests are disclosed to the Board. All Trustees are asked to disclose any further potential interest at the start of each Board meeting based on the agenda and a log of the position each meeting is maintained by the secretary.

## Fundraising

UCDVO is committed to full compliance with the Guidelines for Charitable Organisations on Fundraising from the Public.

Total income for the period was €334,978. This includes donation-in kind contribution from UCD Global of €165,057 for human resources.

Total funds carried forward at the end of the year is €45,050. Net movement of funds was (€58,583)

At the start of the pandemic in early 2020, the board of trustees was cognisant that the income raised by volunteers in 2019-20 (€108,644) would essentially need to cover a two-year period of volunteer projects and partners programmes and supplement the anticipated reduced volunteer income in 2021. However, it has taken longer to return to overseas travel and gradually build up numbers of participants in the volunteer programme. UCDVO's careful stewardship of resources over the period 2020-2023 enabled it to provide a more generous contribution to partner's programmes in 2023

Volunteer projects and partner programme expenditure was €150,961 a significant increase on the 21/22 expenditure of €16,133. The board also made the decision to utilise some of its reserves to contribute to partner projects and also had to absorb some losses with the cancellation of travel for the India projects.

The volunteer income in 2023 was €97,772 reflecting an increase in numbers of participants due to a return to overseas travel.

UCDVO supporters continue to provide generous donations to the charity through monthly contributions and once off donations. Total fundraising from donors was €6,710

Over the period, the grant income remained stable - UCDVO received a grant of €50K from the Department of Foreign Affairs Irish Aid's Development Education Grant scheme and €15K from Concern Worldwide. Both these

income streams support the implementation of UCDVO's global citizenship education activities and contribute to half a staff member's salary. UCDVO has secured funding from both organisations at a similar level for the period 2022-23. Note that these grants are recorded in the financial year in which they are received.

Thank you to all our volunteers, alumni, friends and supporters for the generous financial support to UCDVO during 2022-2023.

## Internal Controls

Budgets and all bank transactions are managed by the Manager with oversight by the Senior Treasurer. The Finance Committee meets regularly, and financial reports are reviewed by the committee. The financial year runs from 1st October to 30th September, and UCDVO is externally audited each year. In preparing the financial statements, UCDVO refers to guidance included within the Statements of Recommended Practice (SORP); Charities Act 2009; Accounting and Reporting for Charities 2014 FRS102. UCDVO adopts best practice to the extent that requirements contained within SORP are applicable to UCDVO.

UCDVO has strict policies and procedures in place for the receipt, recording and control of donations received from volunteers, private individuals and the corporate sector.

A detailed budget is prepared annually and approved by the Board. Actual results and outcomes are compared regularly against budget and prior year to ensure alignment with budget.

The Board maintains a reserves policy that is reviewed annually.

Procedures and controls are in place to manage funds transferred to our partner organisations.

There is an organisational structure in place with clearly defined lines of responsibility, division of duties and delegation of authority.

UCDVO has policies in place in the following areas to comply with good practice in the non-financial aspects of the organisation: Conflict of Interest, Safeguarding, Social Media, Health and Safety, Volunteer Charter, Alcohol and Drugs, Gift Giving.

## Audit Functions

UCDVO is audited by HSM Chartered Accountants and Registered Auditors and financial statements and annual reports are published online each year. Financial statements are prepared in line with SORP standards.

Management accounts are presented to the Board of Trustees on a quarterly basis, within 6 weeks of the end of each quarter. Interim financial updates are available from the finance committee upon request from the Board.

All financial transactions are subject to four eye approval by the UCDVO Manager and one other authorised signatory on the UCDVO bank accounts. Management and the Board of Trustees are bound by the internal controls set out above in this report.

## Transparency and Accountability

UCDVO is satisfied that no incidence of fraud or financial mismanagement has occurred within the activities organised by UCDVO.

Our overseas partners are externally audited by registered local auditors. Audit reports and annual accounts are submitted to UCDVO along with financial and narrative reports. These are reviewed by the UCDVO manager.

It is the current opinion of the UCDVO Board of Trustees that the financial statements of UCDVO and any of its international partners give a true and fair view of the state of affairs of each organisation.

## Accounting Records

The measures taken by the Trustees with regard to the keeping of accounting records, are the implementation of necessary policies and procedures for recording transactions, employment of appropriately qualified accounting personnel with appropriate expertise, the provision of adequate resources to the financial function and the maintenance of computerised accounting systems. The Company's accounting records are maintained at the Company's registered office at UCD Global, Gerard Manley Hopkins Centre, University College Dublin, Belfield, Dublin 4.



## Statement of Trustees Responsibilities

It is the trustees' responsibility to prepare financial statements for each financial year, which give a true and fair view of the state of the organisation and of the surplus or deficit of the charity for that period. In preparing those financial statements, the trustees are required to:

- i. select suitable accounting policies and then apply them consistently;
- ii. make judgements and estimates that are reasonable and prudent;
- iii. prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue to operate.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Going Concern

Having reviewed the foregoing report and the Charity's financial position at year end, the Board of Trustees have determined that the going concern basis of accounting is appropriate and that there are no material uncertainties to disclose.

The Trustees are satisfied that UCDVO will continue to be able to meet its obligations to its donors whilst retaining a sufficient reserve level to continue normal operations for the next 12 months.

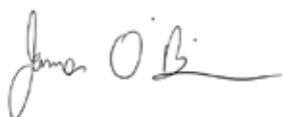
## Statement on relevant audit information

In the case of each of the persons who are Trustees at the time this report is approved: a. so far as each Trustee is aware, there is no relevant audit information of which the Company's statutory auditors are unaware, and b. each Trustee has taken all of the steps that he or she ought to have taken as a Trustee in order to make himself or herself aware of any relevant audit information and to establish that the Company's statutory auditors are aware of that information.

## Auditors

The auditors, HSM Chartered Accountants and Registered Auditors, have expressed their willingness to continue in office.

### Signed on behalf of Board



James O'Brien, Chairperson



Helen O'Connell, Deputy Chair

28 July 2023

# REPORT OF THE AUDITORS TO THE TRUSTEES OF UCDVO

## Opinion

We have audited the financial statements of UCD Volunteers Overseas for the year ended 30 September 2023 which comprise the statement of financial activities, the statement of financial position and notes to the financial statements, including a summary of significant accounting policies. The relevant financial reporting framework that has been applied in their preparation is the Charities SORP (FRS102).

In our opinion the financial statements:

- » give a true and fair view of the assets, liabilities and financial position of the company as at 30 September 2023 and of its deficit for the year then ended;
- » have been properly prepared in accordance with the Charities SORP (FRS102).

## Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the entity in accordance with the ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard issued by the Irish Auditing and Accounting Supervisory Authority (IAASA) and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (Ireland) require us to report to you where:

- » the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- » the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

## Other information

The trustees are responsible for the other information in the annual report. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.



## **Matters on which we are required to report by exception**

Based on the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified any material misstatements in the trustees' report.

## **Responsibilities of trustees for the financial statements**

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

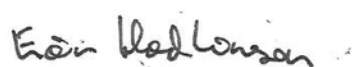
## **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the IAASA's website at: [www.iaasa.ie/Publications/Auditing-standards/International-Standards-on-Auditing-for-use-in-Ire/International-Standards-on-Auditing-\(Ireland\)/ISA-700-\(Ireland\)](http://www.iaasa.ie/Publications/Auditing-standards/International-Standards-on-Auditing-for-use-in-Ire/International-Standards-on-Auditing-(Ireland)/ISA-700-(Ireland)). This description forms part of our auditor's report.

## **The purpose of our audit work and to whom we owe our responsibilities**

This report is made solely to the entity's trustees, as a body. Our audit work has been undertaken so that we might state to the company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the entity and the entity's members, as a body, for our audit work, for this report, or for the opinions we have formed.



**Eoin Hodkinson FCA**

for and on behalf of

**HSM**

Chartered Accountants  
Statutory Audit Firm  
13 Sussex Street  
Dun Laoghaire, Co. Dublin

28 July 2023

# STATEMENT OF FINANCIAL ACTIVITIES

Financial year ended 30 September 2023

		Unrestricted funds 2023	Restricted income funds 2023	Endowment funds 2023	Total funds 2023	Prior year funds 2022
<b>Income Resources</b>						
<b>Income and endowments from:</b>						
<b>Donations and Legacies</b>						
Corporate	1	€0	€0	€0	€0	€20,362
<b>Charitable Activities</b>						
Volunteer Programme	2	€97,772	€0	€0	€97,772	€12,042
Grants	3	€0	€65,000	€0	€65,000	€65,594
<b>Income from Other Activities</b>						
Student Society		€439	€0	€0	€439	€659
General Fundraising	4	€6,710	€0	€0	€6,710	€2,643
<b>Other</b>						
Donated Services (UCD)	9	€165,057	€0	€0	€165,057	€148,688
<b>Total Income</b>		<b>€269,978</b>	<b>€65,000</b>	<b>€0</b>	<b>€334,978</b>	<b>€249,988</b>
<b>Resources expended</b>						
<b>Expenditure on:</b>						
<b>Charitable activities</b>						
Volunteering Projects and Partner Programmes	6	€150,961	€0	€0	€150,961	€16,133
Grants	7	€0	€58,269	€0	€58,269	€41,578
Non-Project Costs	8	€7,981	€8,341	€0	€16,322	€22,093
<b>Other</b>						
Donated Services (UCD)	9	€165,057		€0	€165,057	€148,688
Governance Cost	10	€1,402	€1,550	€0	€2,952	€3,048
<b>Total Expenditure</b>		<b>€325,401</b>	<b>€68,160</b>	<b>€0</b>	<b>€393,561</b>	<b>€231,540</b>
Net income/(expenditure) before investment gains/(losses)		(€55,423)	(€3,160)	€0	(€58,583)	€18,448
Net gains/(losses) on investments		€0	€0	€0	€0	€0
<b>Net income/(expenditure)</b>		<b>(€55,423)</b>	<b>(€3,160)</b>	<b>€0</b>	<b>(€58,583)</b>	<b>€18,448</b>
<b>Extraordinary items</b>		<b>€0</b>	<b>€0</b>	<b>€0</b>	<b>€0</b>	<b>€0</b>
<b>Transfers between funds</b>		<b>€0</b>	<b>€0</b>	<b>€0</b>	<b>€0</b>	<b>€0</b>
<b>Other recognised gains/(losses):</b>						
Gains and losses on revaluation of fixed assets for the charity's own use		€0	€0	€0	€0	€0
Other gains/(losses)		€0	€0	€0	€0	€0
<b>Net movement in funds</b>		<b>(€55,423)</b>	<b>(€3,160)</b>	<b>€0</b>	<b>(€58,583)</b>	<b>€18,448</b>
<b>Reconciliation of funds:</b>						
Total funds brought forward		€98,067	€5,566	€0	€103,633	€85,185
<b>Total funds carried forward</b>		<b>€42,644</b>	<b>€2,406</b>	<b>€0</b>	<b>€45,050</b>	<b>€103,633</b>

(\*) See supplementary notes

Approved by the trustees and signed on their behalf by:

Signature 

Helen O'Connell

Date 28 July 2023

Signature 

James O'Brien

Date 28 July 2023



# STATEMENT OF FINANCIAL POSITION

Financial year ended 30 September 2023

		Unrestricted funds 2023	Restricted income funds 2023	Endowment funds 2023	2023 Total	2022 Total
<b>Fixed assets</b>						
Intangible assets		€0	€0	€0	€0	€0
Tangible assets		€0	€0	€0	€0	€0
Heritage assets		€0	€0	€0	€0	€0
Investments		€0	€0	€0	€0	€0
<b>Total fixed assets</b>		<b>€0</b>	<b>€0</b>	<b>€0</b>	<b>€0</b>	<b>€0</b>
<b>Current assets</b>						
Debtors	<sup>12</sup>	€11,801	€0	€0	€11,801	€390
Cash at bank and in hand	<sup>13</sup>	€33,699	€2,406	€0	€36,105	€106,693
<b>Total current assets</b>		<b>€45,500</b>	<b>€2,406</b>	<b>€0</b>	<b>€47,906</b>	<b>€107,083</b>
<b>Current liabilities</b>						
Creditors: amounts falling due within one year	<sup>14</sup>	€2,856	€0	€0	€2,856	€3,450
<b>Net current assets/(liabilities)</b>		<b>€42,644</b>	<b>€2,406</b>	<b>€0</b>	<b>€45,050</b>	<b>€103,633</b>
<b>Total assets less current liabilities</b>		<b>€42,644</b>	<b>€2,406</b>	<b>€0</b>	<b>€45,050</b>	<b>€103,633</b>
Creditors: amounts falling due after one year		€0	€0	€0	€0	€0
<b>Total net assets or liabilities</b>		<b>€42,644</b>	<b>€2,406</b>	<b>€0</b>	<b>€45,050</b>	<b>€103,633</b>
<b>Funds of the Charity</b>						
Restricted income funds		€0	€2,406	€0	€2,406	€5,566
Unrestricted funds		€42,644	€0	€0	€42,644	€98,067
<b>Total funds</b>		<b>€42,644</b>	<b>€2,406</b>	<b>€0</b>	<b>€45,050</b>	<b>€103,633</b>

Approved by the trustees and signed on their behalf by:

Signature 

Helen O'Connell

Date 28 July 2023

Signature 

James O'Brien

Date 28 July 2023

# NOTES TO STATEMENT OF FINANCIAL ACTIVITIES (SOFA)

1	2023			2022		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Donations and legacies					
Donation & Legacies - Corporate	€0	€0	€0	€20,362	€0	€20,362
	€0	€0	€0	€20,362	€0	€20,362

2	2023			2022		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Delhi					
Income from Charitable Activities - Volunteers (*)	€150	€0	€150	€4,926	€0	€4,926
	Assam	€28,885	€0	€28,885	€0	€0
	Holy Union Sisters Dar	€14,179	€0	€14,179	€4,145	€0
	Ferrando	€13,387	€0	€13,387	€0	€0
	Uganda Nansana	€41,170	€0	€41,170	€2,971	€0
	€97,772	€0	€97,772	€12,042	€0	€12,042

3	2023			2022		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Irish Aid Development Education Project (*)					
Income from Charitable Activities - Grants	€0	€50,000	€50,000	€0	€50,000	€50,000
	Concern (*)	€0	€15,000	€15,000	€0	€15,000
	Esther Covid Grant	€0	€0	€0	€594	€594
	€0	€65,000	€65,000	€0	€65,594	€65,594

4	2023			2022		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Other Fundraising					
Income from Charitable Activities - Fundraising	€7,149	€0	€7,149	€3,302	€0	€3,302
	€7,149	€0	€7,149	€3,302	€0	€3,302

5	2023			2022		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Other Fundraising					
Expenditure on - Raising Funds	€0	€0	€0	€0	€0	€0
	€0	€0	€0	€0	€0	€0



## NOTES TO STATEMENT OF FINANCIAL ACTIVITIES (SOFA)

6		2023			2022		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Expenditure on Charitable activities - Volunteering Projects and Partner Programmes	Delhi	€2,134	€0	€2,134	€4,774	€0	€4,774
	Assam	€26,807	€0	€26,807	€0	€0	€0
	Ferrando	€23,985	€0	€23,985	€0	€0	€0
	Holy Union Sisters Dar	€15,185	€0	€15,185	€5,359	€0	€5,359
	Uganda Kisiizi	€2,500	€0	€2,500	€0	€0	€0
	Uganda Nansana	€78,275	€0	€78,275	€6,000	€0	€6,000
	Other	€2,075	€0	€2,075	€0	€0	€0
		<b>€150,961</b>	<b>€0</b>	<b>€150,961</b>	<b>€16,133</b>	<b>€0</b>	<b>€16,133</b>

7		2023			2022		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Expenditure on Charitable activities - Grants	Irish Aid Development Education Project (*)	€0	€36,159	€36,159	€0	€30,670	€30,670
	Concern Worldwide	€0	€22,110	€22,110	€0	€10,908	€10,908
		<b>€0</b>	<b>€58,269</b>	<b>€58,269</b>	<b>€0</b>	<b>€41,578</b>	<b>€41,578</b>

8		2023			2022		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Expenditure on Charitable activities - Non-Project Costs	Bank Charges	€16	€0	€16	€10	€0	€10
	Insurance (public liability)	€906	€1,800	€2,706	€62	€2,266	€2,328
	Miscellaneous	€55	€1,061	€1,116	€0	€665	€665
	Other Subs/ Members Fees	€0	€0	€0	€0	€120	€120
	Printing & Photocopying	€101	€0	€101	€0	€0	€0
	Promotional Materials	€104	€1,488	€1,592	€0	€1,707	€1,707
	External Review	€4,566	€0	€4,566	€0	€3,516	€3,516
	Workshops/ Meetings/Training	€2,141	€3,327	€5,468	€2,958	€2,176	€5,134
	Website Hosting & Design	€0	€0	€0	€0	€290	€290
	Annual Report Design	€0	€0	€0	€0	€1,415	€1,415
	Board Capacity Building	€0	€0	€0	€0	€486	€486
	Strategic Planning	€92	€665	€757	€0	€6,423	€6,423
	(*)	<b>€7,981</b>	<b>€8,341</b>	<b>16,322</b>	<b>€3,030</b>	<b>€19,063</b>	<b>€22,093</b>

# NOTES TO STATEMENT OF FINANCIAL ACTIVITIES (SOFA)

		2023			2022		
9 UCD Donated Services		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	UCD Staff Secondment	€165,057	€0	€165,057	€148,688	€0	€148,688
		€165,057	€0	€165,057	€148,688	€0	€148,688
	Staff Costs						
	UCD Global employs 3 full-time staff members - two of whom are fully funded by UCD. The third is jointly funded by IADEP, Concern and UCD.						
	UCD Contribution		€165,057			€148,688	
	Third Party Contribution:						
	IADEP		€15,284			€19,000	
	Concern		€10,000			€6,500	
		€25,284			€25,500		
	Total Staff Costs		€190,341			€174,188	

10 Expenditure on Other - Governance	2023			2022		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Audit Fee	€1,402	€1,550	€2,952	€1,048	€2,000	€3,048
	<b>€1,402</b>	<b>€1,550</b>	<b>€2,952</b>	<b>€1,048</b>	<b>€2,000</b>	<b>€3,048</b>

11 Funds of the Charity	2023			2023	2022
	Opening	Income	Spend	Closing	Closing
<b>Restricted Funds</b>					
Education Fund	2,381	€0	-	2,381	2,381
IADEP (*)	(5,483)	€50,000	46,050	(1,533)	(5,483)
Concern (*)	8,063	€15,000	22,110	953	8,063
Esther Covid Fund	594	€0	-	594	594
Trocaire	11	€0	-	11	11
<b>Unrestricted Funds</b>	<b>98,067</b>	<b>€269,978</b>	<b>325,401</b>	<b>42,644</b>	<b>98,067</b>
	<b>€103,633</b>	<b>€334,978</b>	<b>€393,562</b>	<b>€45,050</b>	<b>103,633</b>

12 Current Assets - Debtors	2023			2022		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>Current Assets - Debtors</b>						
Debtors	€11,801	€0	€11,801	€390	€0	€390
	<b>€11,801</b>	<b>€0</b>	<b>€11,801</b>	<b>€390</b>	<b>€0</b>	<b>€390</b>



## NOTES TO STATEMENT OF FINANCIAL ACTIVITIES (SOFA)

13		2023			2022		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Current Assets - Cash on Hand and in Bank	Allied Irish Bank a/c	€30,212	€2,406	€32,618	€98,205	€0	€98,205
	UCD Cost Centre	€3,487	€0	€3,487	€8,488	€0	€8,488
	Petty Cash Box	€0	€0	€0	€0	€0	€0
		<b>€33,619</b>	<b>€2,406</b>	<b>€36,105</b>	<b>€106,693</b>	<b>€0</b>	<b>€106,693</b>

14		2023			2022		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Creditors: amounts falling due within one year	Volunteer Refunds	€0	€0	€0	€0	€0	€0
	Audit Fee	€856	€2,000	€2,856	€856	€2,000	€2,856
	Insurance	€0	€0	€0	€0	€0	€0
	Esther Grant	€0	€0	€0	€0	€594	€594
		<b>€856</b>	<b>€2,000</b>	<b>€2,856</b>	<b>€856</b>	<b>€2,594</b>	<b>€3,450</b>

(\*) See supplementary notes

## SUPPLEMENTARY NOTES

*	2023				2022		
	Income	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
IADEP Grant Income and Expenditure	Pay Costs	€0	€15,284	€15,284	€0	€19,000	€19,000
	Non pay costs	€0	€34,716	€34,716	€0	€31,000	€31,000
	<b>Total IADEP Income Received</b>	<b>€0</b>	<b>€50,000</b>	<b>€50,000</b>	<b>€0</b>	<b>€50,000</b>	<b>€50,000</b>
	2023				2022		
	Expenditure	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Pay Costs	€0	€15,284	€15,284	€0	€19,000	€19,000
	Non-project costs	€0	€9,891	€9,891	€0	€19,063	€19,063
	Other Non pay costs	€0	€20,875	€20,875	€0	€11,670	€11,670
	<b>Total IADEP Expenditure</b>	<b>€0</b>	<b>€46,050</b>	<b>€46,050</b>	<b>€0</b>	<b>€49,733</b>	<b>€49,733</b>

\*A grant of €50,000 was received from the Department of Foreign Affairs Civil Society and Development Education Unit for the period 1 October 2022 to 30 September 2023, Contract No. GCE/22/A/21

*	2023				2022		
	Income	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Concern Grant Income and Expenditure	Pay Costs	€0	€10,000	€10,000	€0	€6,500	€6,500
	Non pay costs	€0	€5,000	€5,000	€0	€8,500	€8,500
	<b>Total Concern Income Received</b>	<b>€0</b>	<b>€15,000</b>	<b>€15,000</b>	<b>€0</b>	<b>€15,000</b>	<b>€15,000</b>
	2023				2022		
	Expenditure	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Pay Costs	€0	€10,000	€10,000	€0	€6,500	€6,500
	Non-project costs	€0	€0	€0	€0	€0	€0
	Other Non pay costs	€0	€12,110	€12,110	€0	€4,408	€4,408
	<b>Total Concern Expenditure</b>	<b>€0</b>	<b>€22,110</b>	<b>€22,110</b>	<b>€0</b>	<b>€10,908</b>	<b>€10,908</b>

Esther Grant	2023				2022		
	Income	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Esther Grant	Pay Costs	€0	€0	€0	€0	€0	€0
	Non pay costs	€0	€0	€0	€0	€594	€594
	<b>Total Esther Income Received</b>	<b>€0</b>	<b>€0</b>	<b>€0</b>	<b>€0</b>	<b>€594</b>	<b>€594</b>
	2023				2022		
	Expenditure	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Pay Costs	€0	€0	€0	€0	€0	€0
	Non-project costs	€0	€0	€0	€0	€0	€0
	Other Non pay costs	€0	€0	€0	€0	€0	€0
	<b>Total Esther Expenditure</b>	<b>€0</b>	<b>€0</b>	<b>€0</b>	<b>€0</b>	<b>€0</b>	<b>€0</b>



# 1 ACCOUNTING POLICIES

## 1.1 Basis of preparation

The financial statements are prepared under the historical cost convention.

- » In preparing the financial statements, the charity has referred to guidance included within the following Statements of Recommended Practice (SORP); Charities Act 2009; Accounting and Reporting for Charities 2014 FRS102. The charity has adopted best practice to the extent that requirements contained within the aforementioned SORP are applicable to the charity.

## 1.2 Income Recognition

These are included in the Statement of Financial Activities (SoFA) when:

- » Income from voluntary donations is recognised when received
- » Grants from the government and other agencies have been included as income from activities in furtherance of the charity's objects and accounted for on a receivable basis

## 1.3 Recognition of expenditure

Expenditure is included when incurred, and includes attributable VAT which cannot be recovered.

Grants payable for development projects are included in the Statement of Financial Activities (SoFA) when approved by the Trustees and agreed with the recipient organisation. The value of such grants unpaid at the year-end is accrued.

The majority of costs are directly attributable to specific activities. Support costs are incurred in furtherance of the objects of the charity.

## 1.4 Raising funds

These include all expenditures incurred by a charity to raise funds for its charitable purposes. It includes costs of all fundraising activities, events, non-charitable trading activities and the sale of donated goods.

## 1.5 Governance Cost

These represent the costs incurred running and managing the charity, including managing and safeguarding the charity's assets, organisation administration and compliance with constitutional and statutory requirements.

## 1.6 Donated services/gifts-in-kind

Services donated, such as staff, are included in income at market value and the corresponding charge made to costs.

## 1.7 Funds accounting

Unrestricted funds - these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees'

Designated funds - these are funds which have been set aside for particular purposes by the charity itself, in furtherance of the charity's objects.

Restricted funds - these are funds that can only be used for particular restricted purposes with the objects of the charity. Restrictions arise when specified by the donor or when funds

are raised for particular restricted purposes.

## 1.8 Reserves policy

In order to secure the long term viability of UCDVO and to maintain the smooth operation of the organisation, it is critical to ensure that the organisation has adequate reserves. The organisation implements a Reserves Policy to ensure that a satisfactory level of reserves are held to :

- » maintain a required level of funding available for programmes during times of financial difficulty where fundraising income is reduced.
- » meet unanticipated expenses such as postponed projects or legal costs.
- » cover day to day expenditures of UCDVO
- » ensure there is adequate funding should any winding up costs ever arise.
- » provide for any other unanticipated expenditure of significance.

The Board may designate unrestricted reserves for specific future expenditures.

## 1.9 Debtors

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

## 1.10 Cash and Cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overheads that are Repayable on demand and form an integral part of the charity's cash management.

## 1.11 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

## 1.12 Creditors

Short term creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using effective interest method.

## 1.13 Foreign Currency

Transactions in foreign currencies are translated at rates prevailing at the date of the transaction. Balances denominated in foreign currencies are translated at the rate of exchange prevailing at the period end.







**UCD Volunteers Overseas**  
UCD Global  
Gerard Manley Hopkins Centre  
University College Dublin  
Belfield, Dublin 4.

UCDVO is a charity registered with the Charities Regulator,  
registered charity no: 20055776 and has been granted tax exemption  
by the Revenue Commissioners in Ireland,  
registered charitable taxation no: CHY 15856.